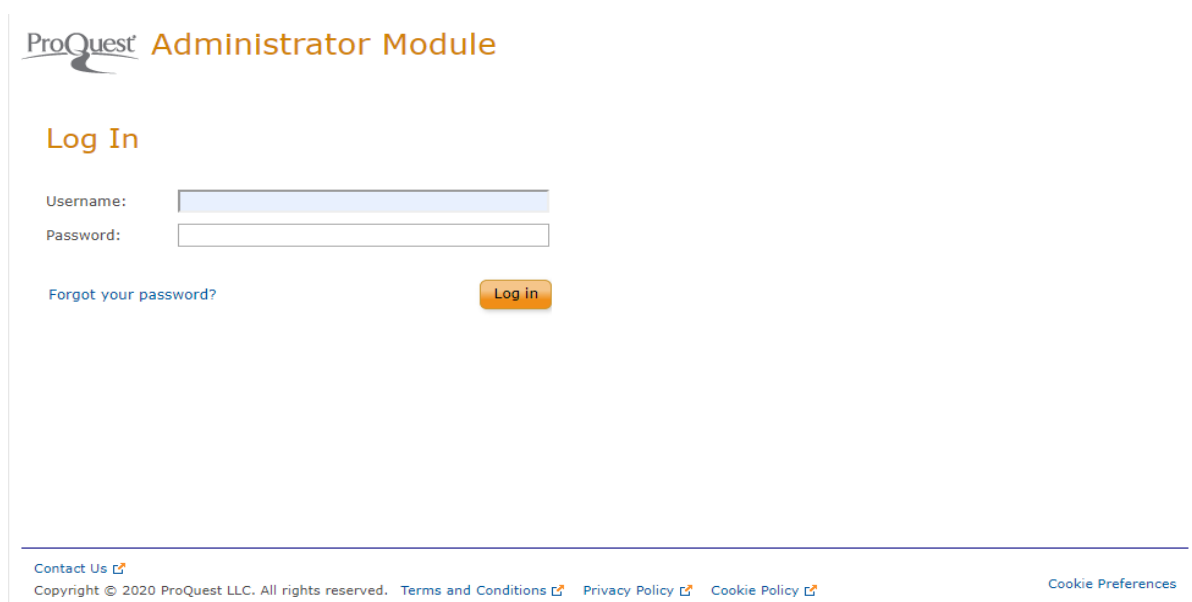


Настройки удаленного доступа к базе данных ProQuest Dissertations & Theses Global через административный портал.

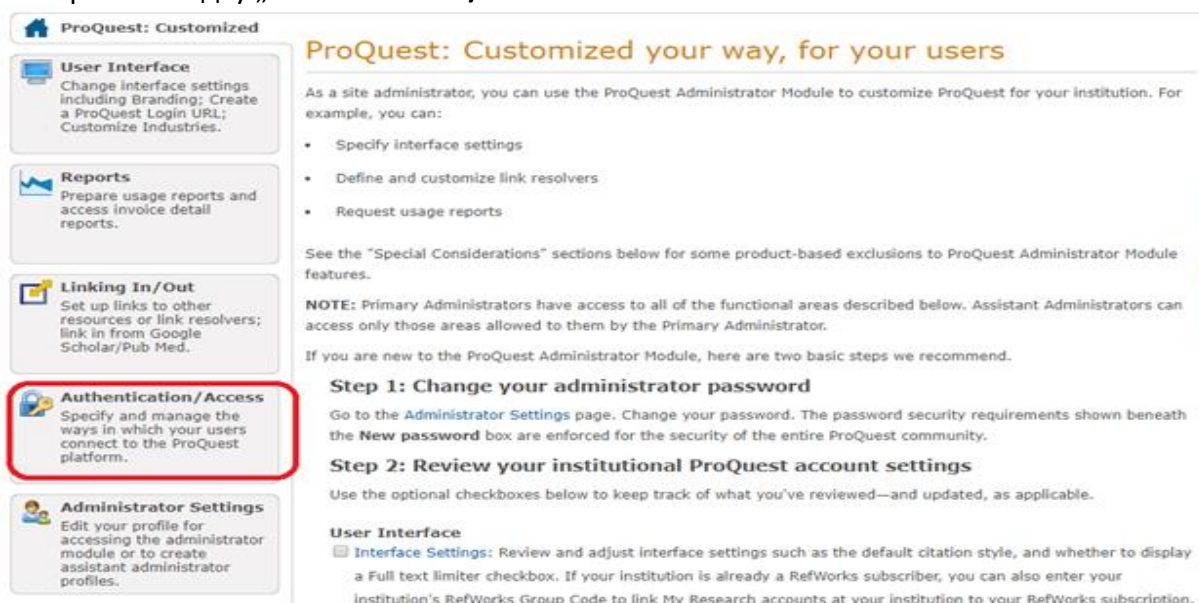
1. Зайдите на административный портал (см. ссылку ниже) и авторизуйтесь.
<https://admin.proquest.com/>



The screenshot shows the ProQuest Administrator Module login page. At the top left is the ProQuest logo and the text "Administrator Module". Below this is a "Log In" section with two input fields: "Username:" and "Password:". To the left of the password field is a link "Forgot your password?". To the right of the password field is a "Log in" button. At the bottom of the page, there are links for "Contact Us", "Terms and Conditions", "Privacy Policy", "Cookie Policy", and "Cookie Preferences". The copyright notice at the bottom reads "Copyright © 2020 ProQuest LLC. All rights reserved."

Если Вы не знаете административные логин и пароль, обратитесь с запросом к региональному представителю Анне Трифоновой (anna.trifonova@proquest.com)

2. Выберите вкладку „Authentication/Access“



The screenshot shows the ProQuest Administrator Module dashboard. On the left is a sidebar with five menu items: "User Interface", "Reports", "Linking In/Out", "Authentication/Access" (highlighted with a red box), and "Administrator Settings". The main content area is titled "ProQuest: Customized your way, for your users" and contains instructions for administrators. It lists several tasks: "Specify interface settings", "Define and customize link resolvers", and "Request usage reports". It also includes a "NOTE" about access for Primary and Assistant Administrators and two recommended steps: "Step 1: Change your administrator password" and "Step 2: Review your institutional ProQuest account settings". At the bottom, there is a "User Interface" section with a sub-section for "Interface Settings" that includes a "Full text limiter checkbox" and instructions for linking RefWorks accounts.

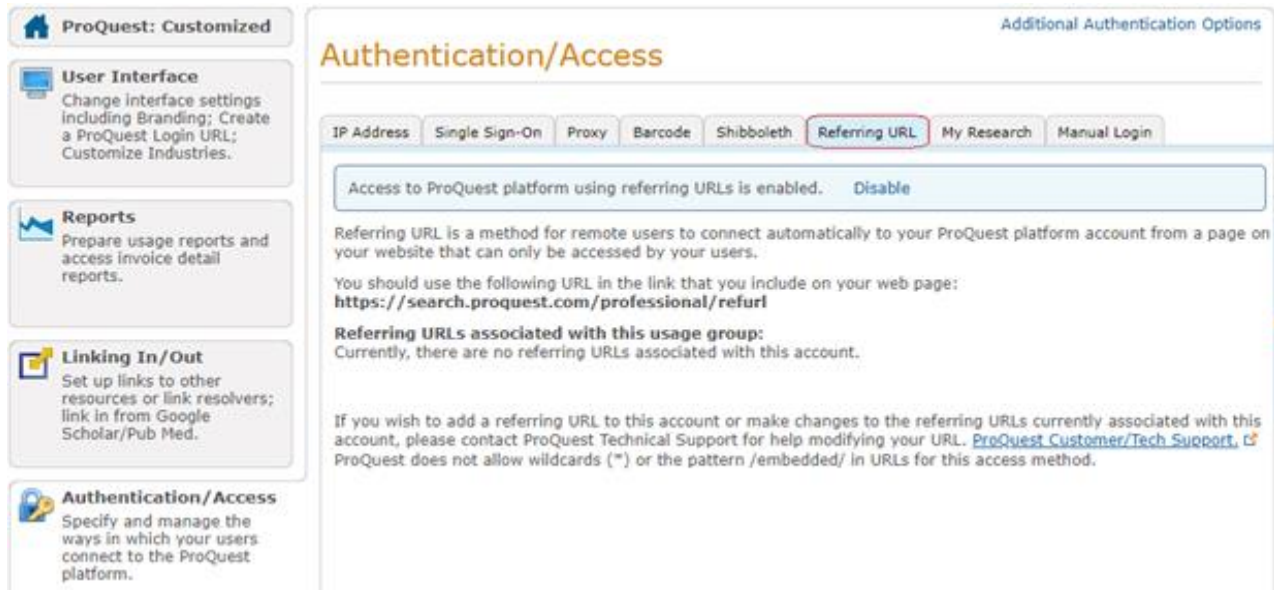
3. Выберите один из предпочтительных вариантов удаленного доступа.
4. **SSO (Single-Sign-On)**. Такая система часто используется в университетах, когда пользователи имеют индивидуальный идентификатор для авторизации через сайт университета, используя который они могут выходить на сайты внешних ресурсов. Если в Вашей организации такая система реализуется, сообщите, пожалуйста, региональному представителю Анне Трифоновой (anna.trifonova@proquest.com) для координации необходимых технических настроек.

The screenshot shows the 'Authentication/Access' settings page in ProQuest. On the left sidebar, the 'Authentication/Access' menu item is highlighted. The main content area has a tabbed interface with 'Single Sign-On' selected. A message states: 'Single sign-on is not configured for this account.' Below this, under 'Account creation and access', there are three radio button options. At the bottom, there are 'Save changes' and 'Cancel' buttons.

5. **Прокси-сервер**. Введите адрес прокси-сервера в поле "URL".

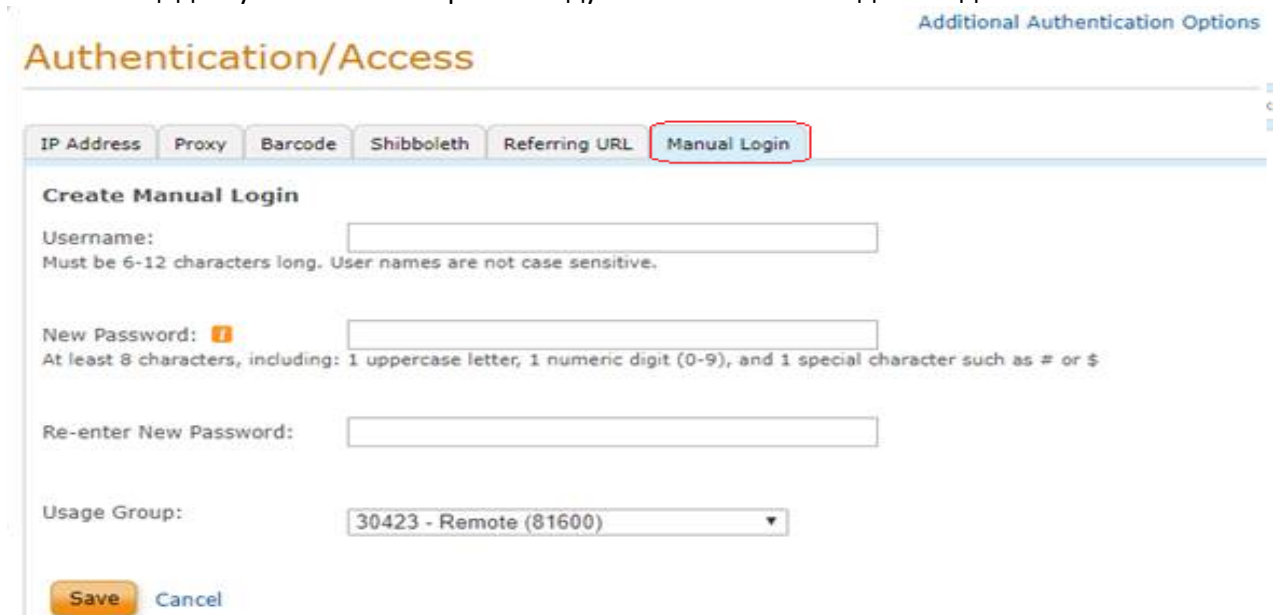
The screenshot shows the 'Authentication/Access' settings page in ProQuest. On the left sidebar, the 'Authentication/Access' menu item is highlighted. The main content area has a tabbed interface with 'Proxy' selected. The 'Proxy Server Settings' section contains instructions to enter a proxy server prefix or URL. There is a text input field labeled 'URL:'. A note below the field says: 'Note: remember to add the IP address of your proxy server to the IP Address tab.' At the bottom, there are 'Save changes' and 'Cancel' buttons.

6. **Referring URL.** Ссылка на страницу ресурса на внутреннем сайте организации, для входа на который необходима авторизация. Создайте ссылку доступа, используя указанные инструкции (см. скриншот).



The screenshot shows the ProQuest 'Authentication/Access' configuration page. On the left, there is a sidebar with navigation options: 'ProQuest: Customized', 'User Interface', 'Reports', 'Linking In/Out', and 'Authentication/Access'. The main content area is titled 'Authentication/Access' and has a sub-header 'Additional Authentication Options'. A horizontal menu contains several tabs: 'IP Address', 'Single Sign-On', 'Proxy', 'Barcode', 'Shibboleth', 'Referring URL' (which is highlighted with a red box), 'My Research', and 'Manual Login'. Below the tabs, a status bar indicates 'Access to ProQuest platform using referring URLs is enabled.' with a 'Disable' link. The main text explains that a Referring URL is a method for remote users to connect automatically. It provides the URL <https://search.proquest.com/professional/refurl> and states that currently, there are no referring URLs associated with this account. A note at the bottom suggests contacting ProQuest Technical Support for help with modifying URLs, mentioning that wildcards (*) and the pattern /embedded/ are not allowed.

7. **Manual Login.** Создание индивидуальных логинов и паролей для удаленного доступа. Запрещается размещать сгенерированные логин и пароль на общедоступных сайтах и рекомендуется менять их каждые 30 дней.



The screenshot shows the 'Manual Login' configuration page. The 'Manual Login' tab is highlighted with a red box. The page title is 'Authentication/Access' with 'Additional Authentication Options' in the top right. The main heading is 'Create Manual Login'. The form includes the following fields and instructions:

- Username:** A text input field. Below it, the instruction reads: 'Must be 6-12 characters long. User names are not case sensitive.'
- New Password:** A text input field with a red exclamation mark icon. Below it, the instruction reads: 'At least 8 characters, including: 1 uppercase letter, 1 numeric digit (0-9), and 1 special character such as # or \$'.
- Re-enter New Password:** A text input field for password confirmation.
- Usage Group:** A dropdown menu currently showing '30423 - Remote (81600)'.

At the bottom of the form, there are two buttons: 'Save' (highlighted in orange) and 'Cancel'.

Если у Вас возникнут любые вопросы по использованию ресурса, обращайтесь, пожалуйста, к региональному представителю Анне Трифоновой (anna.trifonova@proquest.com).